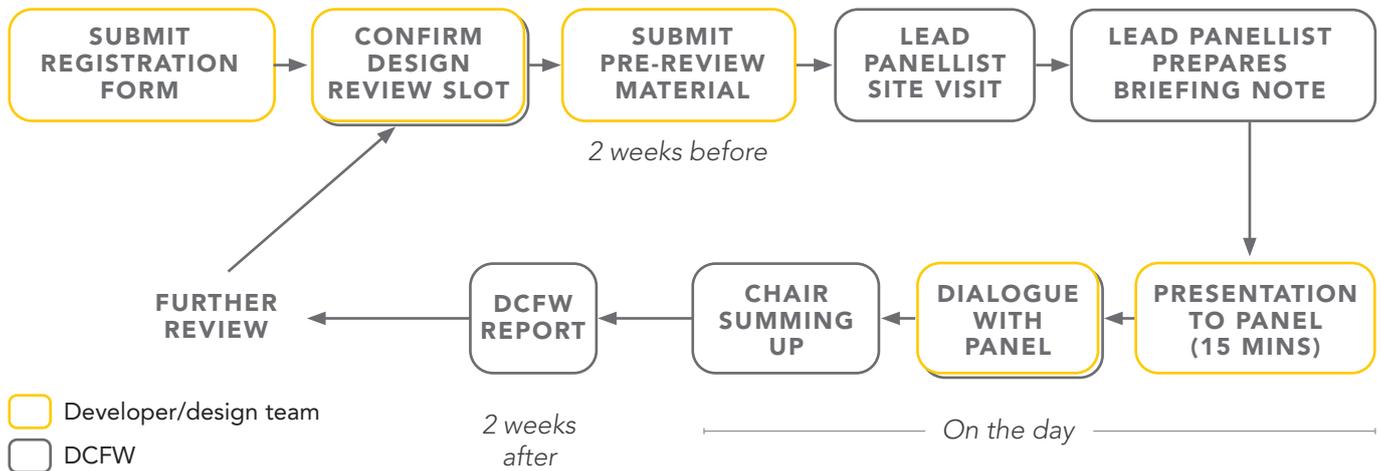


DESIGN REVIEW ESSENTIALS

1 WHAT HAPPENS WHEN:



2 WHAT INFORMATION TO SUBMIT IN ADVANCE:

- > Outline of the brief, vision and objectives
- > Location plan
- > Summary of site analysis
- > Plans, sections, elevations that explain what is proposed

Three hard copies and one electronic copy to be sent to DCFW 2 weeks in advance

3 WHAT TO PRESENT ON THE DAY:

- > You will have 15-20 minutes – the value of design review is in the dialogue with the panel, if your presentation overruns you will have less time for dialogue. **Please keep to time.**
- > Present the proposals clearly and succinctly.
- > The panel will have seen the pre-review information so you don't need to present everything. Ensure you tell us what has changed since the pre-review material was submitted.
- > In order to ensure the privacy of all attendees and to meet GDPR requirements DCFW does not record video conferenced meetings regardless of which platform is used (ie Zoom, MSTeams etc). Neither does DCFW authorize any attending person or party to record all or part of any meeting.

You can send your presentation by email in advance or bring it on a memory stick on the day. A1 boards and physical models are also welcome.

4 QUESTIONS TO THINK ABOUT IN ADVANCE:

- > A key question the panel will be interested in is "Why is it like that?"
Make sure you tell us what has informed the design decisions you have made.
- > How does it relate to the context and any strategic vision/masterplan/strategy?
- > How has your site analysis informed the design?
- > Can you clearly explain the design concept using one or two diagrams?
- > How has an integrated approach to sustainability informed the design?